



e-learning

How to survive „Working from Home“

Would you like to concentrate well and be focused in your Home Office too? For many, Home Office has become the new normal. However it often feels more like a temporary, and rather stressful solution. In this e-learning Ömer Atiker offers helpful tips and tricks to develop a more positive perspective on this issue. Set up a pleasant working environment, work on your own communication and cultivate a high degree of creativity from within your own four walls.

Booking Number: **31594**

Group of participants:
For all employees who are getting used to a changing work environment and increasingly digitalized communication.

Duration: **approx. 1.5 hours**

Language:  

Unit price:

€ 49,- zzgl. MwSt. | € 58,31 inkl. MwSt.

Package prices from 50 licenses on request

Learning objectives

- ✓ Communicate expectations to yourself and others
- ✓ Recognize why trust is a very important prerequisite for working in Home Office
- ✓ Set up a work environment that agrees with you
- ✓ Ensure good communication in the virtual team
- ✓ Find a suitable balance between self-discipline and sufficient breaks

Contents

- Welcome to the Home Office
- A question of attitude
- Manage expectations
- Trust
- The better interim solution
- Call of the Wild: Telephoning and video conversations
- Focus
- Sharing is caring
- Communicating
- Discipline and dresscode
- Body and soul
- New work



Information on the web

www.haufe-akademie.de/31594



Let us advise you

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