



e-learning

Project Management Basic

Every employee in a company needs basic knowledge of project management. The e-learning Project Management Basics offers a hands-on introduction to the most important methods and tools in Project Management.

Booking Number: **34239**

Group of participants:
Project team members, project managers and all those who require an introduction to project management.

Duration: **approx. 8 hours**

Language:

Unit price:

€ 249,- zzgl. MwSt. | € 296,31 inkl. MwSt.

Package prices from 50 licenses on request

Learning objectives

- ✓ Receive practical knowledge and understand how to selectively use the most important methods and tools in project management
- ✓ Know how to successfully start, plan and execute projects
- ✓ Learn the methods for monitoring and managing projects
- ✓ Know what to consider when completing a project, and how to ensure smooth project closure

Contents

Project Management Framework

- What is a project?
- What is project management?

Project initiation

- Set up project organization
- Define objectives
- Identify stakeholders
- Create project order

Project planning

- Define scope
- Develop schedule
- Determine budget
- Plan resources
- Identify overriding risks

Project execution

- Implement project plan
- Set up and develop a team

Project monitoring and control

- Monitor and control risks
- Manage changes in plan

Project completion

- Document project results and lessons learned
- Carry out formal project closure



Information on the web

www.haufe-akademie.de/34239



Let us advise you

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